

Funding call 2021

**Interdisciplinary approaches in oncogenic processes and
therapeutic perspectives:
Contributions of mathematics and informatics to oncology**

The Cancer ITMO (Multi-Organisation Thematic Institute) of the French Alliance for Life Sciences and Health (AVIESAN) implements the research component of this funding call

Inserm implements the operational component of this funding call.

Online Submission: <https://eva3-accueil.inserm.fr/sites/eva/appels-a-projets/pca/Pages/MIC.aspx>

Deadline: 25th February 2021, **5pm**

Contact : cancerinserm.mic@inserm.fr

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1. CONTEXT AND OBJECTIVES OF THE CALL FOR PROPOSALS

The past decade has highlighted the extraordinary complexity of cancerous pathologies and the need to use multi- and transdisciplinary approaches to understanding it. Recent technological revolutions have gradually put mathematics and computer science at the center of large-scale studies, which have become crucial for oncology research. The optimized processing of this metadata has allowed for a quantum leap in addressing the huge challenge of oncogenesis research as well as the personalized medicine of people with cancer.

Indeed, the characterization of tumors, and their environment, is increasingly fine and medical examinations are increasingly sophisticated. Constant technological progress is leading to more and more instrumental research and clinical management, thus confronting researchers and clinicians with a growing and huge amount of heterogeneous information and data to exploit, integrate and evaluate. In order to decode this mass of information, analyze it and give it a meaning, it is necessary to resort to modeling, simulation and data mining insofar as the size and diversity of the data collected are no longer integral at the individual level.

The challenges are many and ambitious, to achieve the reliable and objective interpretation of information, standardization of data processing, resistance to variability of sources (protocol variants, human errors ...), exploitation of all the data, the taking into account of the poorly represented data, the integration of the heterogeneous data, etc., in order to describe the complex biological phenomena, to integrate the medical and biomedical data, to identify new biological hypotheses and therapeutic leads, to discriminate combinations of potentially effective treatments.

In this context, the Multi-Organism Institute (ITMO) Aviesan Cancer (National Alliance for Life Sciences and Health) wishes to continue supporting interdisciplinary research approaches in the field of cancer. The overall objective of this call for projects is to fund projects based **on mathematical and computer concepts and approaches aimed at generating scientific progress in oncology**.

The goal is to better understand tumor diseases and improve the prognosis of patients by allowing significant progress in the areas of understanding the mechanisms of carcinogenesis (initiation, progression, metastatic spread, resistance, ...), diagnosis and the therapeutic management of cancer pathologies thanks to the **contribution of mathematics and computer science**. It will unlock conceptual and methodological barriers at the border of mathematics, computer science and oncology. Approaches that are original and innovative that could be risky will be encouraged.

Targeted researchers: mathematician, statistician, computer scientist (*statutory employee of a public-sector research body, a public institution of higher learning or a public health care institution*).

The Cancer ITMO (Multi-Organisation Thematic Institute) of the French Alliance for Life Sciences and Health (AVIESAN) implements the research component of this funding call. Inserm implements the operational component of this funding call.

2. SCOPE OF THE CALL FOR PROPOSALS

This call for proposals covers all fields of mathematical and computer science research applied in the field of cancer: **comprehension, diagnosis and therapeutic management.**

Eligibility condition:

- **Interdisciplinary project between mathematics and / or informatics and health biology**
- **Rely on actual biological or clinical data in oncology, preferably existing.** If funding is requested for data acquisition, its need should be clearly justified

The following research topics fields are eligible:

It will apply to develop the following mathematical and computer approaches, alone or in combination:

- Modeling (development and validation)
- Simulation
- Computational algorithms and methods
- Integration, visualization, representation, search and analysis of large heterogeneous data
- Development of learning methods
- Network analysis (including causal analysis ...)

To the study of the following fields:

- Oncogenic processes (natural history of cancers, tumor ontology, clonal evolution, tumor growth, metastatic development, ...)
- Relationship of the tumor with the microenvironment
- Role of the immune system in tumor development
- Response and resistance to treatment, relapse
- Diagnostic aids, prognosis, therapeutic follow-up
- Drug design, optimization / combination of treatments

The jury will be particularly sensitive to projects that are methodologically innovative rather than their application.

NB: As part of this call, the generation of tools, models, algorithms and data in accordance with the FAIR principle (accessible, interoperable and reusable data) is encouraged.

The following projects are out of scope

- Epidemiology
- Data analysis using standard methods
- Using AI-like approaches for instrument optimization

- Purely methodological developments without confronting real biological or clinical data
- Development of concepts or mathematical or computer methods not related to oncology issues
- Technological development
- Data acquisition projects only
- Statistical analysis of clinical trials and therapeutic trials
- Descriptive studies
- Projects eligible in the call for projects "*Interdisciplinary Approaches to Oncogenic Processes and Therapeutic Perspectives: Contributions to the Oncology of Physics, Chemistry and Engineering Sciences*", **refer to the text of the call for projects.**

3. CRITERIA FOR ELIGIBILITY AND PROJECT EVALUATION

For each project submitted, a Scientific Coordinator of the project is identified. In addition to his/her scientific and technical role, the Coordinator is responsible for setting up the modalities for collaboration between participating teams, producing the required documents (reports and reports), holding meetings, advancing project and the communication of results. He / she ensures the deposit of the application file on behalf of the partners.

The participating teams also designate their recipient Managing Body (which may differ from the organization to which the Coordinator belongs). The managing body is contractually responsible for the implementation of the project and the proper execution of the aid granted, the transmission of all the scientific and financial reports provided for in the agreement.

3.1 Eligibility Criteria

To be considered eligible and qualify for submission to the Evaluation Committee, proposals must meet the following conditions:

- The project must meet the objectives of this call for proposals and fit into one of the fields identified in Section 2,
- The project must have a duration of **12 to 36 months**,
- The consortium executing the project must associate at least **2 teams and a maximum of 4 teams** belonging necessarily to different disciplines, including a team in biology / health,
- Particular attention will be given to projects from different units and / or research centers,
- **Each team can submit only one application** (regardless of their status as a project coordinator or a member of the consortium),
- The Coordinator **must belong** to a disciplinary field **other than biology / health**,
- The Project Coordinator must be a statutory researcher from a public body, a higher education institution or a health facility. **He must be involved at least 30% of his time in the project**,
- The Managing Body of the Project Coordinator must be a public research organization, a public higher education institution, a public health institution or a recognized public utility research foundation, but cannot be an association. See paragraph 5.4 for details,
- The application file must be duly completed and include the required documents in accordance with the submission procedures in paragraph 6.1



- The project must not be funded by INCa or DGOS via another call for projects.
- The project must be executed in a laboratory attached to one of french research organisations and should be localized in France.

Projects that do not meet the eligibility criteria will not be evaluated.

3.2 Evaluation Criteria

After verification of the eligibility criteria, the applications are submitted to a written evaluation by international experts, and by at least one reviewer of the evaluation committee whose members cannot be involved in the projects.

After publication of the list of selected projects, the composition of the evaluation committee is posted on the EVA3 website of Inserm. The opinions of the committee and experts are sent on request of the Project Coordinator.

The criteria for evaluation are:

Innovation and development:

- Innovative nature (strategy, concept, technology, etc.)
- Perspectives in terms of later developments

Scientific qualities:

- Project relevance and originality
- Positioning of the project in the national and international context
- Clarity of the objectives

Coordinator and participating teams:

- Skills of the coordinator in his/her discipline
- Complementarity and/or multi-disciplinarity of the various teams associated with the project,
- Organisation of collaboration between candidate groups, planning review document production, holding follow up meetings and formatting results.

Methodology and feasibility:

- Methodological relevance,
- Clarity in the description of mathematical/informatics methods
- Project environment (human resources, host structure),
- Credibility of the project's calendar and of the financing requested.

Budget requested

- Budget will be determined based on the project. The adequacy of the proposed budget indicated by the applicant with the scope of the proposed project will be evaluated by the selection committee. The amount granted may be subjected to arbitration. ***An excessively large budget will be unfavorably taken into account in the final ranking.***

4. CALENDAR OF THE CALL FOR PROPOSALS

Date of publication of the call for proposals	December 14th 2021
Opening of project submission site	January 14th 2021
Deadline for submitting application files online	February 25th 2021, 5pm
Tentative meeting date for the evaluation committee	Beginning of May 2021
Tentative date for publishing the results	End of May 2021

5. ADMINISTRATIVE AND FINANCIAL REGULATIONS

5.1 Preliminary article - Definitions:

Granting Act: Funding agreement or letter by which Inserm notifies the Managing Body of its rights and obligations with respect to conduct of the selected Project. The Granting Act takes the form of a notification letter if the body managing the grant is Inserm. These two instruments are hereafter referred to with the generic term "Granting Act".

Research Charity: a private body subject to the Law of 1901 devoting at least 50% of its main activity to research.

Managing Body: Research body managing the grant to conduct the Research Project as submitted in the Application File. The Managing Body is contractually responsible for implementing the Contract and compiling all the scientific and financial reports stipulated in the Granting Act.

Project Coordinator: the person responsible for the scientific conduct of the Project as designated in the Granting Act.

Research body: This term refers to all entities such as public sector research institutions (EPST, EPIC, etc.), institutions of higher learning (universities, etc.), research foundations, health care establishments, and any other body involved in the research field.

Partner: A research team contributing to conduct of the Research Project.

Project: research project addressed in the scientist's Application File and selected by funding call for funding.

Rules: these financial rules with their appendices.

5.2 Scope

These Rules apply to Managing Bodies allocated a grant by Inserm to conduct a Research Project, selected in a tender for projects launched by ITMO Cancer of Aviesan and managed by Inserm.

5.3 Contents

Funding is granted by Inserm after the Project has been selected on the basis of the Application File submitted by the Coordinator according to the criteria for eligibility and evaluation of the text of the corresponding tender for projects.

The Application File includes:

- A scientific file,
- The Project's budget broken down in the financial appendices. The financial annexe should be uploaded as an Excel document **AND** as a **signed and stamped PDF** version.
- The CVs of the Project Coordinator and the Director(s) of any associated team(s) (all in a single file) **which respect the template provided on the EVA3 website,**
- The Administrative form to be filled in online
- The bank statement of each Managing body.

For research charities, the following complementary documents should be appended to the Application File:

- Previous year's accounts together with forecasts and a financial plan, all following Inserm models.
- Updated status



All incomplete projects will be considered administratively ineligible.

5.4 Managing Bodies

Teams belong to the following bodies:

- Public-sector research institutions (EPST, EPIC, etc.),
- Institutions of higher learning (universities, etc.),
- Research foundations,
- Public-sector health care establishments,
- Other bodies involved in the research field.

Public research teams affiliated with a **public-sector body or entity** must have their grant managed by their associated public body or one of the mixed administrators of their structure.

The participation of industrial partners and/or foreign teams is possible as long as they provide their own funding in the Project.

The funding of charities (as defined in the 1901 Law) not classified as **Research Charities** is not allowed. Management via a charity is only possible if it justifies research activity.

Similarly, Inserm will check the capacity of charities to finance the part of the cost, which is self-financed. In the course of the selection process, Inserm may check that any partner charities in the Research Project are in a position to finance the part of the cost of the research not covered by the Inserm grant.

When administrative and financial files are being finalised, charities allocated a grant may be asked for further information.

If the Project involves different teams associated with different bodies benefiting from part of the funds granted, each Managing Body will sign a separate agreement with Inserm.

5.5 Coordinator

If there are multiple teams involved¹, a Project Coordinator must be appointed. Each partner team appoints a scientific leader.

In addition to his/her scientific and technical role, the Coordinator is responsible for organising the collaboration between participating teams and meetings as well as monitoring progress and communicating results. The project Coordinator is responsible for compiling the required reports and their transmission to Inserm.

The Coordinator ensures the deposit of the application file on behalf of the research project partners.

The Coordinator must:

- Be a statutory employee of a public-sector research body, a public institution of higher learning or a public health care institution,
- Devote at least 30% of his/her time to the Project.

5.6 Project Duration

The Managing Body and the Coordinator undertake that the Project will be completed within the time frame stipulated in the Granting Act notwithstanding possible modifications.

The request for extension must be sent in writing by the Coordinator **within 6 months** of the end of the Granting Act.

Duration of the Project corresponds to that in which expenses must be assumed and paid.

The Project must begin before December 1st 2021.

5.7 Granting Act

5.7.1 Form of the Act

The Act takes the form of:

- Either a grant agreement signed by the Managing Body and Inserm,
- Or a notification letter sent to the beneficiaries if the Managing Body is Inserm.

5.7.2 Obligatory Information that must be mentioned in the Granting Act

The Granting Act is compiled by Inserm on the basis of information in the Application File and the text of the corresponding Tender for Projects.

¹ Refer to eligibility criteria

It must include the following information:

- Title of the Project,
- Duration of the Project,
- Duration of the Granting Act,
- Partners involved in the Project and the Coordinator,
- The total sum granted and how it is to be paid,
- The obligation to send Inserm the reports mentioned in Article 5.9 of the Rules. How and when these are to be sent are stipulated in the Granting Act,
- Appendices to the Granting Act:
 - Appendix 1: summary of the Project as stipulated in the Application File,
 - Appendix 2: budget of the Project,
 - Appendix 3: model of the financial justification.

5.7.3 Documents constituting the Granting Act

The documents that make up the Granting Act have the following order of precedence, especially in the event of conflicting provisions:

- The Granting Act and its appendices,
 - Appendix 1: summary of the Project as stipulated in the Application File,
 - Appendix 2: budget of the Project,
 - Appendix 3: model of the financial justification.
- The Rules

5.7.4 Special provisions

Inserm and the Managing Body may include in the Granting Act special obligations and/or exemptions from the Rules that are justified either by specificities of the funded Project or by modification of the Project in the framework of the Tender for Projects or by an agreement between Inserm and one or more of its partners.

5.7.5 Notification of the Granting Act

The Granting Act is notified by a letter from Inserm

5.7.6 Modification of the Granting Act

Inserm will compile and sign an additional clause for any modification of the provisions of the Granting Act.

However, prolongation of the duration of the Project, agreed to on an exceptional basis, is notified by a simple letter sent to the grant's Coordinator or Managing Body.

Prolongation cannot exceed 12 months. A written request must be addressed at least 6 months prior to the end of the project to cancerinserm.mic@inserm.fr. It must include a signed scientific argument on an official letter head explaining the reasons for an extension.

5.8 Grant Allocated

5.8.1 *Co-financing by other public funders*

If Inserm is aware, during the execution of the project, that it benefits from another funding from INCa or DGOS, irrespective of the operator of the said funding and who has not previously been validated by the ITMO Cancer of Aviesan, he reserves the right to request the reimbursement of all or part of the grant.

In addition, it is likely to trigger an audit of the project, the costs of which may be borne by the beneficiary if the conditions mentioned above are not fulfilled.

5.8.2 *Calculation of the total sum*

When the total sum granted is identical to that asked for in the Application File, it includes the budgetary appendix compiled by the Coordinator when the application is submitted.

If the total sum granted by Inserm differs from that asked for in the Application File, Inserm sends the Coordinator an E-mail with the global total of the grant that it is intending to attribute to conduct the Project.

In this case, a new financial appendix is compiled, dated and signed by the Managing Body. Then the Coordinator must conduct the Research Project in line with the instructions of Inserm.

In the event of refusal to compile a new financial appendix or failure to answer within one month of Inserm sending the E-mail, no grant will be attributed.

The grant attributed cannot be less than 25,000 € per team participating in the Project for its entire duration.

5.8.3 *Value Added Tax*

In the absence of counterpart to Inserm's financial support and applying the provisions of fiscal instruction BOI-TVA-CHAMP-10-10-60-40 20120912 from the Public Finances Directorate, the grant attributed by Inserm is not subject to VAT.

5.8.4 *Payment of the subsidy*

5.8.4.1 *Schedule*

For Managing Bodies other than Inserm, 80% of the grant is paid on signing of the Granting Act. Payment of the balance of 20% will be made after validation of the final reports mentioned in paragraph 5.9.

When the Managing Body is Inserm, credits corresponding to the grant are opened in **annual blocks**

5.8.4.2 *Suspension of the paiement*

If the project has not been started by the planned date of production of the first scientific report (§5.9.1), Inserm will notify the Managing Body of the breach in a registered letter with acknowledgement of reception. This letter will require the Managing Body to overcome the difficulties encountered within two months of reception of this letter.

If the deficient Managing Body has failed to remedy the problem by this deadline, cancellation is announced.

5.8.5 Grant utilisation

The Managing Body must use the grant paid by Inserm exclusively to conduct the Project stipulated in the granting agreement.

At the end of the Project, any unspent moneys are to be reimbursed to Inserm within 30 days

5.8.6 Eligible expenditure

All expenditure must be directly related to the Project, strictly necessary to its conduct and duly justified.

5.8.6.1 Equipement

The expenditure on equipment's is, excluding office automation and furniture expenditure, eligible expenses. Computers needed to operate experimental instruments or calculations are not considered office automation. For these equipment, a scientific justification will be required.

In the context of this Call for Proposals, expenditure on equipment is only funded up to a maximum of 50,000 € per partner team.

5.8.6.2 Staff Cost

Only non-permanent staff costs are eligible.

For private law institutions, permanent staff costs are eligible when these personnel are assigned to the Project within the strict framework of its implementation. An attestation signed by the HRD of the Managing Body must be provided.

The financing of **doctoral contracts is not allowed**.

Staff costs allocated to administrative functions are not eligible.

The budget earmarked for the recruitment of staff cannot exceed 80% of the assistance requested per team and cannot exceed the **ceiling of 12 men / month per year and per team**, (eg for a 36-month project, the number of men / month is capped at 36).

5.8.6.3 Operating Cost

Services :

The Coordinator may sub-contract out part of the Inserm-funded work required for the Project to third-party service providers. However, these services must only bear on execution of a small part of the Project and must comply with public-sector ordering regulations.

Consortium agreement:

The cost of compiling a consortium agreement is eligible if the conditions stipulated in Article 5.14 of these rules are fulfilled.

The other operating costs that are eligible are:

- Consumables,
- Project-related travelling expenses for scientists,
- Intellectual property expenses for patents and licenses resulting from execution of the Project,
- Publication expenses
- Internship bonus
- Expenses justified by an in-house billing procedure.

5.8.6.4 Management Costs

A fraction of general administrative costs generated by the Project may appear in the funded expenses. This fraction is limited to 8% of the Project's grant total cost of eligible expenses and does not need financial justification.

5.8.6.5 VAT

For partners who are not subject to VAT or only partly subjected, the unrecoverable part of VAT paid out on eligible expenses constitutes an eligible expense.

5.8.7 Fungibility

The grant paid by Inserm is fungible under the operating expenses ticket. Budget can only be transferred for staff costs with the agreement of Inserm

5.8.8 Other provisions

If the amount of the grant paid by Inserm does not cover all expenses incurred in executing the Project, the Managing Body undertakes to complement the funding to ensure the Project's proper execution, either from its own resources or by means of one or more co-financing agreements.

In this event, the Managing Body will tell Inserm about any co-financing agreed to subsequent to notification of the agreement together with the name of the co-financer and the sum of the co-financing, including funding obtained from INCa or DGOS.

In case the funding is from other funding call of INCa or DGOS, Inserm, after consulting ITMO Cancer of Aviesan, will study this request and may revise the amount initially allocated accordingly

5.9 Scientific and financial reports

5.9.1 Scientific reports

The Coordinator is to issue reports as stipulated in the Granting Act.

They are to be sent:

- An Interim Report six (6) months after the beginning of the Project
- A Mid-Term Report half way through the Project for Projects lasting more than two years;
- A Final Report **within four (4) months** of completion of the Project.

Failure to produce interim or final scientific reports will entail reimbursement of all sums paid by Inserm.

Scientific review of interim or final reports may lead Inserm to ask for complementary information and financial support may be suspended or terminated in the event of failure to adhere to the Project or use of the funds for some other project.

5.9.2 Financial reports

Financial reports are compiled as stipulated in the Granting Act and the Rules; these present the expenses allowed throughout the duration of the Project.

Charities send an interim financial report on the anniversary date of the Granting Act.

Managing Bodies will issue a Final financial Report **within four (4) months** of completion of the Project.

Financial reports are signed by the Coordinator together with a financial manager in such a way as to represent the Managing Body. They are to be sent to Inserm by the grant's Managing Body.

Costs related to the certification of expenditure by an external auditor are eligible expenses.

At the end of the Project, any remaining sum will be paid back to Inserm by the Managing Body within 30 days.

5.10 Other undertakings on the part of the Coordinator and the Managing Body

The Coordinator is obliged to tell Inserm about any substantial change to the Research Project vis-a-vis the contents of the Application File/Granting Act as well as about any difficulties encountered with conduct of the Project.

The Coordinator also undertakes to actively participate in operations to monitor the Project organised by ITMO Cancer of Aviesan (dissemination workshops, colloquia, etc.).

The Managing Body will inform Inserm of any change of address or bank details.

5.11 Organiser - assigned accountant

The organiser of grants and credit transfers is Inserm's Président Directeur Général or by proxy its Director of Finance.

The assigned accountant for payments is Inserm's Head Accountant (*Agent Comptable Principal*).

5.12 Technical and financial supervision

At any point during the Project, Inserm reserves the right to organise site visits in concert with the Managing Body and the Project Coordinator.

Use of the grant paid under the aegis of the Granting Act may, throughout the Project and for two years after its termination, be controlled or audited by Inserm or by an agent appointed by Inserm, by means of a document review or an on-site inspection.

The Managing Body will be expected to be able to justify allocation of funded staff members to the Project as well as all expenditure on the grant.

The Managing Body must be ready to provide all administrative, accounting and legal documents as well as receipts related to use of the grant.

Attention is drawn to the fact that, since this grant corresponds to public moneys, the funds may be audited by various state supervisory bodies.

5.13 Publications – communication

5.13.1 Publications

All publications resulting from the Research Project must mention this financial support in the following terms:

"With financial support from ITMO Cancer of Aviesan on funds administered by Inserm"

Any publications are to be sent to Inserm and ITMO Cancer of Aviesan in a timely fashion (within five (5) days of publication).

5.13.2 Dissemination of the abstract

The Coordinator will authorise the dissemination of the abstracts (in both English and French) contained in the Application File. Before dissemination, the texts will be sent by E-mail to the Coordinator for validation of their contents. In the absence of any response within 45 days, the texts will be considered validated.

5.13.3 Impact analysis

The Coordinator undertakes to compile—for subsequent posting on the ITMO Cancer Web site—an impact analysis summarising what the funded Project contributes to the fight against cancer.

5.14 Intellectual property & consortium agreement

As funder and issuer of tenders for projects and grants, Inserm does not acquire any intellectual property rights. All intellectual property rights related to work on the Project and its results accrue to the Managing Body. If there is more than one Managing Body, they will have to agree among themselves about the allocation of intellectual property rights.

Compiling a consortium agreement is highly advisable if:

- The overall total of the grant amounts to more than €250,000,
- More than three partners are involved in the Project.

It is obligatory if a private-sector Managing Body becomes a partner in the Project.

5.15 Confidentiality

Inserm undertakes to preserve the confidentiality of all information acquired in the course of execution of the project notably that contained in the Activity Report, hereafter referred to as the "Information". Inserm is not allowed to disclose anything at all in any form to any third party (apart from the ITMO Cancer of Aviesan) without written permission from the Coordinator.

Nevertheless, Inserm will not be bound to secrecy for a specific point of information if it can prove that:

- The information is in the public domain without there having been infraction of the grant agreement or the Rules,
- The information was already known to Inserm on the date of signing of the agreement,
- The information becomes freely available from some other source which has the right to it.

5.16 Protection of personal data

Information of a personal nature collected in the Application File will be processed by computer to compile documents and help with the administrative and financial monitoring of Research Projects. In compliance with the Information Technology & Privacy Law of 6 January 1978 as amended in 2018, persons on whom data are collected have rights of access to, rectification of and deletion of information about themselves. These rights can be exercised by application to Inserm, Legal Affairs Department, 101 rue de Tolbiac - 75013 PARIS.

5.17 Settlement of disputes

For any conflict between Inserm and the Managing Body relating to interpretation or execution of the Granting Act, both parties undertake to bring their dispute to conciliators appointed by each of them (unless they can agree on a single conciliator) before recourse to any court.

The conciliator(s) will do all they can to settle the difficulties and bring the parties to amiable resolution within sixty (60) days of the date of their appointment.

In the absence of amicable resolution, the administrative judge will be convened to rule on the dispute related to application of the Granting Act.

5.18 Date of implementation of these Rules

These Rules come into force on the date of their publication.

6. SUBMISSION PROCEDURE

The submission of your application file includes **2 mandatory steps**:

1- Registration on the EVA3 website of Inserm

2- Submission of the application form online



Paper version is not necessary.

6.1 Application file

The application must include all elements that are required and needed for the scientific, technical and financial evaluation of the project. Applicants are recommended to produce a scientific and technical description of the project proposal in English. If the scientific and technical description is written in French, an English translation may be requested within a deadline compatible with the evaluation process milestones.

The applicant's file is composed of 5 elements:

- The scientific file (download the scientific document to be used),
- The financial annexe (download the Excel file to be used and upload an Excel version **AND** a **signed and stamped PDF version**),
- CVs of PI and Co-PI (together in a single file) **using the template provided**,
- Administrative forms (you have to fill it online on EVA3 in your personal space)
- Bank details (Relevé d'Identité Bancaire).



All incomplete projects will be considered **administratively ineligible.**

6.2 Electronic submission procedure

Site Web: <https://eva3-accueil.inserm.fr/sites/eva/appels-a-projets/pca/Pages/MIC.aspx>

This submission procedure from the EVA website of Inserm will include:

- Identification of the candidate (surname, forename and e-mail), allowing the reception of a login and password giving access to a secure personal space on EVA,
- The administrative section, as forms to be completed online,
- Submission of the required documents by uploading (scientific file (pdf), financial annexe (Excel and pdf), CV of the project coordinator and heads of the participating groups (pdf) and bank details (RIB)).
- Charities must add the following supplementary documents:
 - The balance sheet of the closed fiscal year
 - The up-to-date statuses

Submission deadline: February 25th 2021, 5pm

Applicants are strongly advised not to wait until the proposal deadline to submit their project proposal.

7. PUBLICATION OF THE RESULTS

The list of projects financed will be published on the EVA3 website of Inserm and the ITMO Cancer of Aviesan website. For these projects, the abstract (in French) will be published later, and each applicant will be contacted in order to confirm the content or provide a publishable version. Results will be communicated in writing to the coordinators.

8. CONTACTS

For further information, please contact:

- For scientific and technical aspects: cancerinserm.mic@inserm.fr
- For administrative and financial aspects : cancer.daf@inserm.fr
- For problems relative to the electronic submission : eva@inserm.fr

Do not hesitate to consult the Candidate guide available on our EVA3 application.